



ESTD.1932

INDIAN GYMKHANA

Date : 26th May, 2023

Request for Quotes for running / Operating SPA & Saloon at Indian Gymkhana

The Club has been operating the SPA in the sports complex and now wishes to invite fresh tenders from various interested partners on the following Terms & conditions for running / operating the SPA & Unisex Saloon:

Background:

The SPA is divided into Men & Women Sections Separately with :

- 01 Reception Area
- 02 Separate sections for Saloon services
- 02 Massage rooms each for men and women
- 01 steam room each
- Air conditioned Utility and Common Areas
- Working days/timings will be finalized by mutual consent of both Parties

Scope and Responsibilities of both Parties are defined as below:

Clubs Responsibility:

1. Provide Physical infrastructure with repairs & major alterations (if any), including minor infrastructure like Power/Generator & Water supply (other than drinking water).
2. Billing software & billing will be to club account directly. (Any cash payments to be paid by the following morning to the club)
3. Club is to take relevant AMC for Air conditioner/Generator etc., to ensure uninterrupted services.
4. Club to manage communications to all the Members to help increase usage.
5. Any promotional material from the Service Provider will also be shared to Members to create awareness and interest.

Service Provider Scope:

1. To provide SPA treatment - massage and other services like facials, manicures, pedicures, and body treatments of a non medical nature.
2. Statutory compliances: Licenses from Govt. Bodies or Shop and Establishment Registration (Licence) state body, GST Registration.



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3. Employment of Qualified, trained and uniformed personnel to handle members and guests' for Unisex saloon and SPA services and customer relationship management with proper photo Identity. (With full responsibility of all statutory compliances), after due verification of the Employees.
4. Providing required Haircut & Pedicure Chairs, Cots, Beds and other instruments.
5. Provide under robes, spa robes
6. High level of cleanliness & Hygiene to be maintained.
7. Complete Cleaning of the area including material is service provider responsibility.
8. Any complaints from the users shall be the exclusive responsibility of the Service Provider where the issue is around the quality of service provided.
9. Service provider to raise monthly invoice on the club for his revenue share by 1st week of the following month with a payment term of 07 days from date of receipt of valid invoice.

Service Provider Minimum requirements:

1. Operating similar business in SPA & Saloon/Wellness Services.
2. Prior Experience in similar operations for at least 03 years.

Contract Term:

1. Two years at commencement with an option to terminate from the Clubs side at any time with 1 months' notice.
2. Mutually agreed security deposit to be remitted to club
3. Revenue share percentage to be provided by the vendor for both with equipment and without equipment (massage beds, chairs for hair cut, wash and pedicure).
4. Price list for all services to be attached to the proposal. (the final cost will be decided by the Club)

Last Date of Quote : 5th June 2023.

For any further details, please contact Mr. Girish C on 9886445129

Email the quotes to indiangymkhn@yahoo.com


Chairman


President